**OFFICE OF THE REGISTRAR**

**FACULTY SENATE CURRICULUM COMMITTEE**

**Catalog Course Authorization**

Program Create

**Save file** as program name followed by cr. Send completed form to [**Curriculum@unlv.edu**](mailto:Curriculum@unlv.edu) **New Programs must go through the new program proposal process at** [**http://provost.unlv.edu/acadprop.html**](http://provost.unlv.edu/acadprop.html)



|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **I. Routing Information** | | | | | | | | | | | | | | | | |
| Who should this form be sent to following review? | | | | | | | | Contact Name: | | | | | | | Department and Prefix: | |
| Contact’s e-mail address: | | | | | | | |  | | | | | | | College: | |
| **II. Effective Date** | | | | | | | | | | | | | | | | |
| Semester change should become effective: | | | | | | | | | |  | | | | | | |
| Catalog year change becomes effective: | | | | | | | | | |  | | | | | | |
| **III. Program Information** | | | | | | | | | | | | | | | | |
| College |  | | | | | | | | | | Department/School: | | | | | |
| Major |  | | | | | | | | | | Bachelor of Arts  Bachelor of Science | | | | | |
| Justification for program create: | | | | | | | | | | | | | | | | |
| **Admissions Requirements** | | | | | | | | | | | | | | | | |
| GPA | | |  | | | | | | | | | | Transfer GPA | | |  |
| # Credits | | |  | | | | | | | | | | Other | | |  |
| **General Education Core Requirements** | | | | | | | | | | | | | | | | |
| Special Required Courses (list distribution area): | | | | | | | | | | | | | | | | |
| Have exceptions been approved? Yes  No | | | | | | | | | | | | | | | | |
| If yes, List Exceptions: | | | | | | | | | | | | | | | | |
| GPA requirements: | | | | | | | | | | | | | | | | |
| **College Core Requirements** | | | | | | | | | | | | | | | | |
| Courses: | | | | | | | | | | | | | | | | |
| Other College Requirements: | | | | | | | | | | | | | | | | |
| GPA/Grade Requirements: | | | | | | | | | | | | | | | | |
| **Major Requirements** | | | | | | | | | | | | | | | | |
| **GPA:**       **Grades Allowed:** | | | | | | | | | | | | | | | | |
| Other administrative requirements: | | | | | | | | | | | | | | | | |
| Specific Courses Required: | | | | | | | | | | | | | | | | |
| Major Electives: | | | | | | | | | | | | | | | | |
| Other Graduation Requirements: | | | | | | | | | | | | | | | | |
| **Program Credit Hours**  ***It is the department’s responsibility to make certain all hours and totals are accurate.*** | | | | | | | | | | | | | | | | |
|  | | | | | Hours | | | | | Comments | | | | | | |
| General Education Core | | | | |  | | | | |  | | | | | | |
| Degree Requirements | | | | |  | | | | |  | | | | | | |
| Major Requirements | | | | |  | | | | |  | | | | | | | |
| Electives | | | | |  | | | | |  | | | | | | | |
| Total Graduation Credits | | | | |  | | | | |  | | | | | | | |
| **IV. Endorsement/Approvals**  Submit to [Curriculum@unlv.edu](mailto:Curriculum@unlv.edu) and College Committee **after** obtaining Provost approval. | | | | | | | | | | | | | | | | | |
| **Department, College and Dean’s Approval** | | | | | | | | | | | | | | | | | |
|  | | | | | Yes | | No | | Name | | | Date | | Comments | | | |
| Department | | | | |  | |  | |  | | |  | |  | | | |
| College Committee | | | | |  | |  | |  | | |  | |  | | | |
| Dean’s Office | | | | |  | |  | |  | | |  | |  | | | |
| **UNLV Check Area (Registrar’s Office)** | | | | | | | | | | | | | | | | | |
|  | | | | | Yes | | No | | Name | | | Date | | Comments | | | |
| Registrar - Curriculum | | | | |  | |  | |  | | |  | |  | | | |
| Degree Audit (TADA) | | | | |  | |  | |  | | |  | |  | | | |
| **Faculty Senate Curriculum Approval** | | | | | | | | | | | | | | | | | |
| Curriculum Committee Chair | | | | | Yes | | No | | Agenda # | | | Date | | Comments | | | |
|  | | | | |  | |  | |  | | |  | |  | | | |
| **VI. Catalog Description: REQUIRED** | | | | | | | | | | | | | | | | | |
| (Faculty Senate Curriculum Committee will not discuss program without the new catalog text). Use the existing electronic catalog as a guide. Copy and paste each section in the existing catalog where you believe this information should be inserted. Assume that this description will appear in the catalog exactly as written**. If the selection is too big for section V., scroll to the bottom of the document and copy and paste the information**.    **New Catalog Text:** | | | | | | | | | | | | | | | | | |
| **For use of the Registrar’s Office** | | | | | | | | | | | | | | | | | |
|  | | Initials | | Date | | Comments | | | | | | | | | | | |
| Acalog: | |  | |  | |  | | | | | | | | | | | |
| MyUNLV: | |  | |  | |  | | | | | | | | | | | |
| TADA: | |  | |  | |  | | | | | | | | | | | |

**Save file** as program name followed by cr (e.g., XXXcr). Send to [**Curriculum@unlv.edu**](mailto:Curriculum@unlv.edu)

**Insert SECTION V. information below -**