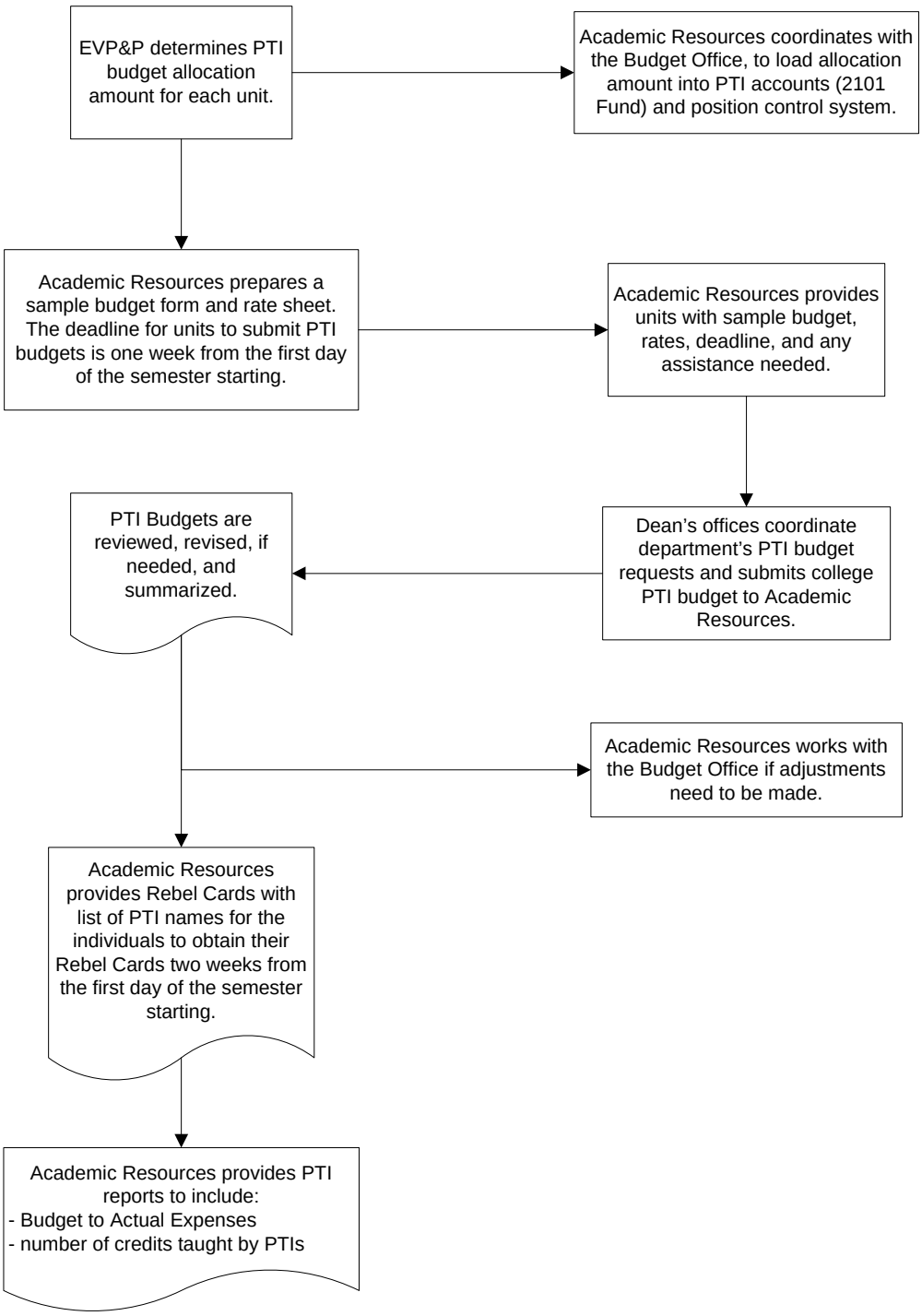Part-Time Instructor Budget Process