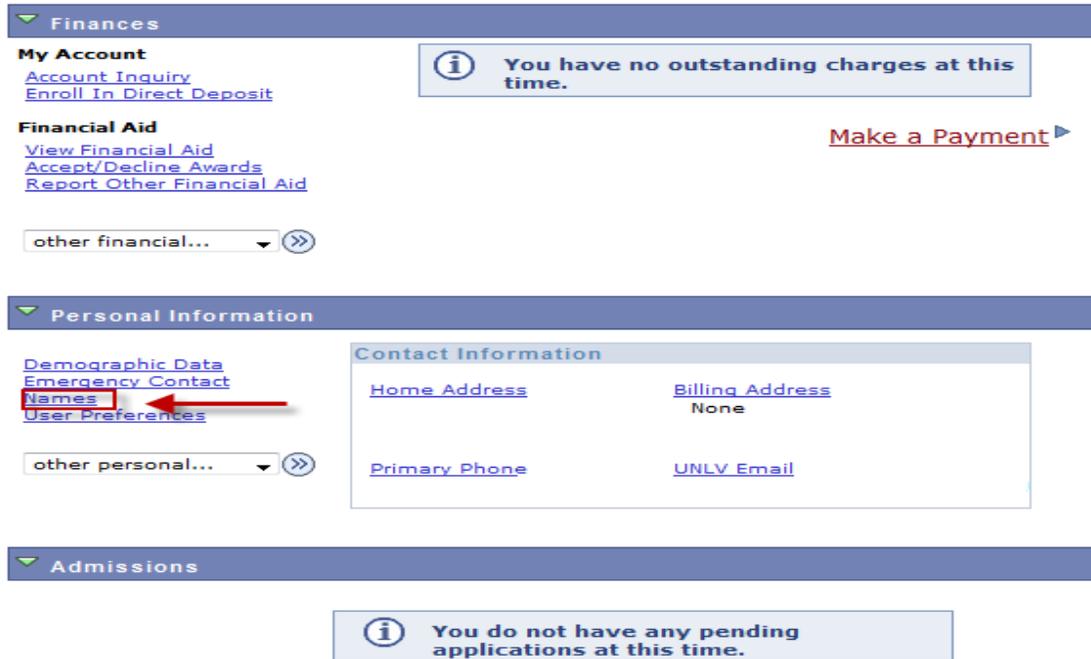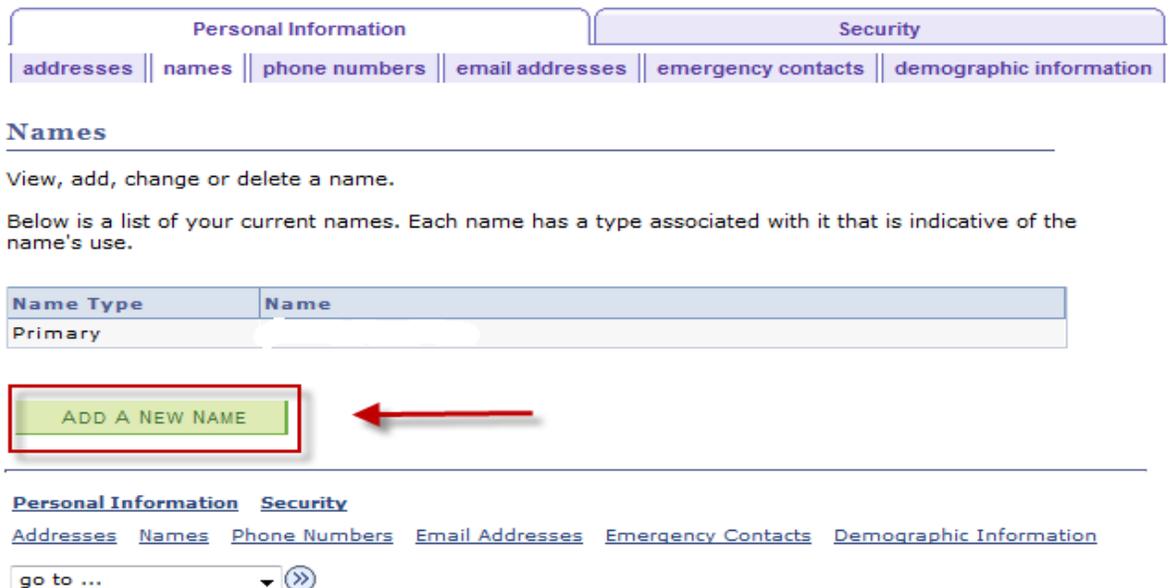# Instructions for Entering a Degree (Diploma) Name in MyUNLV

1). Go to the MyUNLV Student Center and click on the names hyperlink under "Personal Information."

2). Click "add a new name" if you have not already submitted a degree (diploma) name

3). Select "degree" as a name type and then enter the first and last name you wish to appear on your diploma. Middle name or initial is an option as well. Remember to click the save button to complete this update

Names

Add a new name

Enter your name information below. Each name must have a type associated with it to indicate how you use that name.

Add a new name

Name Type:	Degree ▼	
Format Using:	English Change Format	
Prefix:	▼	
First Name:	Sample	**Middle Name:**
Last Name:	Student	
Suffix:	▼	

Date new name will take effect   04/06/2011 🗓   (example: 12/31/2000)

SAVE

Return to Current Names